



## MEMORANDUM

DATE	May 16, 2024
TO	Board Members
FROM	Machiko Chong Licensing Program Manager
SUBJECT	Agenda Item #10 – Licensing Program Summary <i>Attachments 10a &amp; 10b</i>

### **Program Review**

In January, the Board successfully transitioned to the exclusive receipt and processing of electronic applications, for the Full Unrestricted and Postgraduate Training License types. This transition has not only been a smooth process as you will see during review of the licensing statistics; but has been well received by all parties involved in the application submittal process. Additionally, on March 17<sup>th</sup> the Board officially ceased the printing and delivery of Pocket ID/ Wallet cards, which were automatically generated and delivered by a third-party vendor on behalf of DCA. Moving forward, newly licensed physicians who have applied for a full unrestricted license and/or licensees who have recently renewed their licensure, now have the ability to log into their BreEZe accounts and self-query a PDF copy of their wallet ID card from the License Activities dropdown. At this time, PTL licensees will continue to receive a hard copy of their wallet ID card upon issuance of a PTL number. However, the current process will continue to be monitored and may change in the future.

Now that the cumbersome task of revising and adding both licensing application(s) to the Versa Online VO platform has been completed, licensing staff have taken over the duty of requesting VR/VO change recommendations; to facilitate a more simplified review process in office. In the upcoming months I along with my staff intend on working closely with the Office of Public Affairs, to create content that will assist and educate prospective applicants on the online application process. This content will be made available on the Boards site and eventually shared through each of the Boards social networking platforms as well.

### **Licensing Statistics**

**Attachments 10a & 10b** provide a snapshot of the licensing population and application stats for the past 3 quarters of the FY 23/24. There are currently 15,233 licensed osteopathic physicians and surgeons; 888 postgraduate training licensees (PTL); and 1,309 fictitious name permits. In the Board's first quarter of exclusively processing online applications, licensing staff received a total of 427 application requests for the unrestricted license type (123 more applications compared to Q2 stats) and were able to issue 390 licenses (113 more licenses compared to Q2 stats). With us entering the final quarter of the fiscal year it's possible that the Board could potentially end in a 35% increase in applications.