



MEMORANDUM

DATE	January 10, 2022
TO	Board Members
FROM	Mark Ito Executive Director
SUBJECT	Agenda Item #7 – Executive Director’s Report

This report provides the Board Members with information on the following topics:

- Licensing
- Staffing
- Regulations
- COVID-19 Update
- Enforcement Report – Corey Sparks

Licensing:

The table below shows the OMBC’s total licensee count as of December 31, 2021. The table shows the number of licensees practicing or residing in California, and the total number of licensees under the OMBC’s jurisdiction. The total number of licensees/permit holders under the OMBC’s jurisdiction is 15,086.

Osteopathic Physician and Surgeon		
License Status	Practicing/Residing in CA	Total Licensees
Active/Current		10,536
Inactive/Current		534
Delinquent		1,508
Total:	9,803	12,578

Postgraduate Training License		
License Status	Practicing/Residing in CA	Total Licensees
Active/Current		1,312
Inactive/Current		0
Delinquent		54
Total:		1,366

Fictitious Name Permit		
License Status	Practicing/Residing in CA	Total Licensees
Active/Current		802
Inactive/Current		0
Delinquent		340
Total:		1,142

The table below shows the Licensing Unit's workload for 2020-21 and 2021-22. The workload for 2021-22 is from July 1, 2021 – December 31, 2021. The number of days to approve a license application during the current fiscal year is 86 days. Applications with missing documents took an average of 111 days to complete and approve. The licensing workload for the OMBC continues to increase and we are looking into different ways to increase efficiency in the Licensing Unit. Creating efficiencies will allow the OMBC to process this increasing workload within our existing resources.

Licensing Workload		
	Fiscal Year 2020-21	Fiscal Year 2021-22*
	Total	Total
DO Apps Received	699	280
DO Apps Approved	554	339
DO Certificates Issued	575	317
PTL Apps Received	587	250
PTL Apps Approved	624	510
Licenses Renewed	5,683	2,376
Fictitious Name Permits Received	141	72
Fictitious Name Permits Approved	97	43
Fictitious Name Permits Renewed	700	502

* Fiscal Year 2021-22 data is from July 1, 2021 – December 31, 2021

Automated Fingerprint Process

The Board is transitioning to an automated fingerprint process. Currently, the Board receives hard card fingerprint cards and live scan forms. The current process requires the Board to transmit the hard card fingerprint cards to the Department of Justice (DOJ) and then subsequently manually input the fingerprint results into BreZE. This process is a significant workload for the Board.

The new automated process will require applicants to submit their fingerprint cards directly to DOJ. BreZE will receive fingerprint records nightly via an automated interface with DOJ. The BreZE system will attempt to match the fingerprint record to the correct person and related application. If the system is unable to successfully match a fingerprint record, the record is stored in the BreZE database and the system will attempt to connect it to a related application for one year. The Board anticipates that the automated fingerprint process will reduce workload for the Licensing Unit, decrease processing times and increase consumer satisfaction.

Licensee Demographics					
Cultural Background	Licensee Population		Gender		
	Total	%	Male	Female	Decline to State
African	44	0.33%	26	14	4
African American	160	1.19%	58	89	13
Alaskan Native	2	0.01%	2	0	0
American Indian	35	0.26%	15	17	3
Black	60	0.45%	22	34	4
Cambodian	25	0.19%	16	7	2
Central American	33	0.25%	22	10	1
Chinese	921	6.87%	488	408	25
Cuban	26	0.19%	10	14	2
Decline to State	2,005	14.96%	1,160	799	46
European	1,152	8.60%	659	436	57
Fijian	4	0.03%	3	1	0
Filipino	310	2.31%	147	157	6
Guamanian	3	0.02%	2	1	0
Hawaiian	5	0.04%	2	2	1
Indian	641	4.78%	281	356	4
Indonesian	18	0.13%	8	9	1
Japanese	145	1.08%	65	75	5
Korean	310	2.31%	167	137	6
Laotian/Hmong	15	0.11%	9	6	0
Malaysian	3	0.02%	0	3	0
Mexican	178	1.33%	93	81	4
Middle Eastern	544	4.06%	318	216	10
Native American	36	0.27%	17	17	2
Other (not listed)	551	4.11%	284	253	14
Other Asian	122	0.91%	62	57	3
Other Hispanic	142	1.06%	68	69	5
Other Pacific Islander	20	0.15%	12	8	0
Pakistani	99	0.74%	58	40	1
Puerto Rican	13	0.10%	7	6	0
Samoan	2	0.01%	2	0	0
Singaporean	5	0.04%	3	2	0
South American	83	0.62%	40	40	3
Taiwanese	299	2.23%	177	116	6
Thai	36	0.27%	19	17	0
Vietnamese	633	4.72%	345	275	13
White	4,718	35.21%	2,698	1,803	217

Staffing:

The Board has 13.4 authorized positions with two current vacancies.

- Office Technician (Typing) – In October 2021, the Department of Consumer Affairs (DCA) Central Cashiering Unit started processing all of the Board’s cashiering duties. This allowed the Board to dissolve its Cashiering unit and redirect resources from cashiering to other mission critical areas that include, but are not limited to, processing Fictitious Name Permits, DO applications and acting as the Board’s front desk receptionist. The Board is in the process of advertising for an Office Technician (Typing) to process these duties and anticipates the position being filled in February 2022.

- **Medical Consultant (Enforcement)** – The Board is in the process of advertising for a Medical Consultant in the Enforcement Unit. The Medical Consultant provides medical expertise in the review of medical investigations and evaluates the professional conduct of licensees in relation to their scope of practice.

Regulations

- **Continuing Medical Education and Audit** – This regulatory proposal will amend CCR Sections 1635, 1636 and 1641. These amendments will align the CME cycle with the licensee’s renewal cycle and will create a post-renewal audit for CMEs. This will streamline the renewal process. The Board is in the process of finalizing the documents and anticipates submitting the proposal to DCA for a pre-review by the end of January 2021.
- **Citable Offenses** – The Board needs to update its citation authority to enforce existing statutes and regulations. Adding these citable offenses to the Board’s citation and fine authority will significantly strengthen the Board’s overall enforcement and regulation of the profession. The Board anticipates submitting the proposal to DCA for a pre-review by the end of the fiscal year.

COVID-19 Update:

On March 19, 2020, Governor Newsom issued Executive Order N-33-20. This Executive Order provided a stay at home order for the citizens of California, except as needed to maintain continuity of operations. Board management determined that all Board staff are considered essential at this time considering the nature of the profession. Board management set up a telework schedule for staff that ensures that operational needs are met. Staff are required to intermittently work from the office while maintaining the appropriate social distancing guidelines.

Beginning September 23, 2021, any state employee that has not verified as fully vaccinated for COVID-19 must get tested weekly in order to work in the office. DCA has been instrumental in assisting the Board through this process. Board staff that are not vaccinated will utilize DCA Headquarters as their testing location.

On January 5, 2022, Governor Newsom signed an Executive Order extending the sunset of Assembly Bill 361, which enables public agencies to meet remotely during the COVID-19 emergency. The Executive Order permits state bodies to continue holding public meetings via teleconference through March 31, 2022.